

**Garrison Golf Club
Executive Meeting
Minutes – 11 January 2017
Held at GG&CC**

Executive Members in Attendance	Executive Members Absent
P. Beauchamp (President) C. Rickett (Vice-President) J. Hunt (Secretary) J. Ellis (Women's Captain)	J. Lynch (Handicap & Rules) w/o notification J. Smith (Men's Captain) with notification R. Ward (Green's Chair) with notification
Ex-Officio in Attendance	Ex-Officio Absent
Z. Reed (Housing and Social Rep.)	G. Gratton (Senior Coordinator)
Management & Staff in Attendance	Management & Staff Absent
F. Cleysen (Senior Manager PSP) J. Breen (GGCC Operations Manager) D. Pedersen (Pro Shop Professional)	M. Giffin (Superintendent)
Other Volunteers in Attendance	Other Volunteers Absent

#	<u>ITEM</u>	<u>ACTION</u>
1.	<u>Call to Order</u> The President called the meeting to order at 1600hrs. The President welcomed everyone and wished everyone a Happy New Year.	
2.	<u>Approval of the Agenda</u> Motion: <i>To adopt the Agenda with amendments.</i> Presented: C. Rickett, Seconded: J. Hunt, Vote: Passed.	
3.	<u>Attendance</u> See Above.	
4.	<u>Review of Previous Minutes</u> <u>Motion:</u> <i>To approve the Minutes with amendments from 6 December 2016.</i> Amended Minutes will be distributed. Presented: C. Rickett, Seconded: J. Hunt, Vote: Passed.	
	<u>Old Business</u> a. <u>Signage.</u> All are prepared and will be put out in the spring. (Item remains open). b. <u>Club House Renovation Plan.</u> The men's washroom has been in progress and will be completed in the next month. New ceiling tiles and lighting fixtures have been purchased and will be installed. The contract for renovations has been let (roof and windows) and will be finalized in the next few weeks. There will be some disruption of services and this will be managed with as minimal impact as possible. (Item remains open).	

	<p>c. <u>Social Events</u>. (Item remains open).</p> <p>d. <u>Dress Code</u>. The draft document was distributed and discussed. The discussion points were collected and will be distributed to the Executive. (Item remains open)</p> <p>e. <u>Executive Positions</u>. The following Executive Positions will require filling for upcoming season (to be approved at AGM 2017):</p> <ul style="list-style-type: none"> • Handicap and Rules, and • Junior Coordinator. 	
5.	<p><u>Report from Executive Members</u></p> <p>a. <u>President</u>. Nil Report.</p> <p>b. <u>Vice-President</u>. Nil Report.</p> <p>c. <u>Club Captain</u>. Nil Report.</p> <p>d. <u>Women's Captain</u>. Nil Report.</p> <p>e. <u>Men's Captain</u>. The survey for the men's league was distributed last week. The information will be collected and analyzed. The results will be presented to the Executive before the AGM 2017.</p> <p>f. <u>Green's Chair</u>. Nil Report.</p> <p>g. <u>Handicap and Rules Chair</u>. Nil Report.</p>	
5.	<p><u>New Business</u></p> <p>a. <u>Finance and Operations</u>. The December statements are in the process of being finalized with anticipated Revenue less Expenses equal to zero. Some unanticipated expenses reduced the surplus. It is important to note that there were significant investments in operations.</p> <p>b. <u>Club Captain Position</u>. Motion: <i>That the position of Club Captain be deemed redundant and removed as a member of the Executive</i>. Presented: J. Ellis, Seconded: C. Rickett, Vote: Approved.</p> <p>c. <u>Member Deaths</u>. It is with sadness that we acknowledge the death of a member Mike Elkins. The Executive wishes to express their condolences to Mike's family.</p>	
6.	<p><u>Next Meeting</u></p> <p>The next meeting is scheduled for 8 March 2017.</p>	
7.	<p><u>Adjournment</u></p> <p>Motion: <i>To adjourn meeting at 1740hrs</i>. Presented: J. Hunt, Seconded: C. Rickett, Vote: Approved.</p>	

Attachments: Nil

Recommended / Not recommended

J. Breen
GGCC Operations Manager

Recommended / Not recommended

P. Beauchamp
LCol
President Garrison Golf Club

Approved / Not Approved

F. Cleysen
Senior Manager PSP
