

**Garrison Golf Club  
Executive Meeting  
Minutes – 8 June 2016  
Held at GG&CC**

**Members**

D. Prendergast (President)  
C. Rickett (Vice-President)  
P. Beauchamp (In-coming President)  
J. Smith (Men's Captain)  
R. Lloyd (Club Captain)  
R. Ward (Green's Chair)  
J. Ellis (Ladies Captain)  
J. Lynch (Handicap & Rules)

**Ex-Officio**

J. Breen (GGCC Operations Manager)  
F. Cleysen (Senior Manager PSP)  
D. Pedersen (Pro Shop Head Professional)  
M. Giffin (Superintendent)

**Guest**

J. Oscien

**Absent**

G. Gratton (Senior Coordinator) W/O Notification  
T. Brown (Marshals) With Notification  
Z. Reed (Housing and Social Rep.) With Notification

<u>#</u>	<u>ITEM</u>	<u>ACTION</u>
1.	<p><b><u>Call to Order</u></b> a. The President called the meeting to order at 1607hrs.</p>	
2.	<p><b><u>Approval of Agenda</u></b> Motion: <i>To adopt the Agenda with amendments.</i> Presented: R. Lloyd, Seconded: C. Rickett, Vote: Passed</p>	
3.	<p><b><u>Attendance</u></b> Three members were absent:</p> <ul style="list-style-type: none"> <li>• G. Gratton without notification</li> <li>• Z. Reed with notification</li> <li>• T. Brown with notification</li> </ul>	

4.	<p><b><u>Review of Previous Minutes 9 March 2016 and AGM</u></b></p> <p>The minutes from the 9 March 2016 meeting and the AGM will be finalized and presented at next meeting.</p> <p>Motion: Pending</p>	
----	---	--

5.	<p><b><u>Old Business</u></b></p> <p>a. <u>Signage</u>. (Menu, Practice Area, General Policies, Lightening Policy). Signage is done and will be installed. Included in this is the directional signage from the base entrance to the Golf Course. <b>Item remains open.</b></p> <p>b. <u>Attendance at Executive Meetings</u>. Attendance will be taken to ensure that Members fulfill their responsibilities with respect to reporting and participation. <b>Item Closed.</b></p> <p>c. <u>Scorecard Redesign</u>. The scorecard has been redesigned and updated. The GGCC Ops Mgr will distribute to the Executive on 8 June 2016. All Executive Members are requested to review and send comments to the GGCC Ops Mgr (James Breen) by Friday 10 June. The final draft will be sent to printer on 13 June 2016.</p> <p>d. <u>Mission and Vision</u>. The Mission and visions will be incorporated into all documentation, SOP's and all future signage. A copy of the Mission and Vision will be sent out to Executive Members with the draft 9 March 2016 Minutes.</p>	<p><b>GGCC Ops Mgr</b></p> <p><b>All Members</b></p> <p><b>All Members GGCC Ops Mgr</b></p>
6.	<p><b><u>Report from Executive Members</u></b></p> <p>a. <u>President</u>. LCol P. Beauchamp will take over as President effective 30 June 2016. Welcome to the incoming President. The out-going President expressed his heartfelt thanks to all Executive Members for their hard work towards making such significant improvements to the golf course. The President introduced all Executive Members and welcomed new members. The out-going President will endeavour to complete some pending items prior to his departure (Pro Shop, Bunker, Garrison Pub).</p> <p>b. <u>Vice-President</u>.</p> <ul style="list-style-type: none"> <li>• On behalf of the Executive the Vice President expressed his sincere thanks to the out-going President for his contributions. The President's enthusiasm and dedication has been very much appreciated.</li> <li>• Appreciation was extended to Jay Smith for running the Men's Opening. Jay did a great job.</li> </ul>	

	<ul style="list-style-type: none"> <li>• The Vice-President is planning to send out a newsletter on pertinent issues.</li> </ul> <p>c. <u>Club Captain.</u></p> <ul style="list-style-type: none"> <li>• Guest John Oscien stated his concerns about cigarette butts and smoking on the course. Item will go in newsletter. This item will be monitored and will remain as an open item.</li> <li>• The Club Captain presented changes proposed for the St. Lawrence League Format, Men's Club &amp; Senior Championship Format and GO Intersections. The motion is stated as follows: Men's Club Championship to be run as a two day event on 2 &amp; 3 of July. Senior Club Championship will be a two day event on 9 &amp; 10 July. The St Lawrence League Cup team and the Men's A &amp; B Intersectional Team will be selected based on the results of the Men's Club Championship. The Senior and Junior Club Champions will automatically be selected for the St. Lawrence League. <b>Motion Presented by: R. Lloyd, Seconded: J. Lynch. Vote: Passed.</b></li> </ul> <p>d. <u>Women's Captain.</u> Report attached. A ballot system was instituted for Ladies night and it is going well.</p> <p>e. <u>Men's Captain.</u> There were 107 participants for the Men's Opening. Appreciation was extended to Dale and James for their assistance and support. The meal was extremely good.</p> <p>f. <u>Green's Chair.</u> A report was presented by Matt Giffin, Superintendent, in which he stated that the watering system is showing its age and needs a lot of TLC. The Club has purchased a new pesticide sprayer. Greens will be rolled Mondays and Fridays now that the new roller has been repaired.</p> <p>There was a discussion on the requirement for Matt to attend Executive meetings. Rick Ward advised that he and Matt cover the same topics and subject matter, all of which could be reported by Rick. Frank discussed the importance of Matt attending to provide accurate and timely answers.</p> <p>g. <u>Handicap and Rules Chair.</u> The Chair requested that the course be appropriately marked with white paint for the Club Championships. He will liaise with Matt for specifics.</p>	
--	--	--

	<p>h. <u>Members at Large</u>. The President stated that he has had discussions with Dave Holsworth about improvements to the course and is expecting an email with the details. It will be tabled at the next meeting.</p>	
<p>7.</p>	<p><b><u>New Business</u></b></p> <p>a. <u>Operations and Financial Update</u>.</p> <ol style="list-style-type: none"> <li>1. <u>Financial</u>. The PSP Manager reported that the Club is in good shape financially. Details are in the attached financial document. Membership is up by about 40.</li> <li>2. <u>Operations</u>. It has been decided to open the Bunker on a trial basis for breakfast type food and coffee on Tuesdays, Thursdays, Saturdays and Sundays. This trial will last 4-8 weeks. If sales do not warrant, the practice will cease. The PSP Manager reported that an incident had occurred recently when a member became belligerent to a staff member. This most inappropriate behaviour will be investigated and any necessary action will be taken. He reinforced that any dissatisfaction with staff should be reported to either James or himself.</li> </ol> <p>b. Sub-Committee was established to be headed by House and Social Rep and co-chaired by Curling Committee House Chair. The committee will report back to the Executive with a plan for freshening up the Garrison Pub. Freshening up will include lighting, painting, ceiling tiles and anything else that can be freshened up.</p> <p>c. Tee Times. An extremely long and heated discussion took place on the subject of tee time bookings and availability of times, especially on Tuesdays and Thursdays. Long line-ups and demands were being placed on Pro Shop staff on Thursday afternoons at 5 p.m. After all discussion had been concluded, the President asked the head professional for his recommendation. Dale Pederson states that the fairest and best way to level the playing field was to institute a lottery system seven days a week. Based on that, Rob Lloyd made the motion that a trial lottery system for seven days a week be instituted starting 17 Jun, with bidding done 10 days in advance at 2100 hrs, the lottery run 7 days in advance, with the trial being run until the end of August. <b>Seconded by: J. Smith. Passed with one abstention</b></p> <p>d. Reimbursement for Men's Opening. The Vice President stated that he had received a request from Bill Soros for reimbursement of his entry fee as his mother in law had passed away the night before the event. James will ensure that a cheque is drawn.</p> <p>e. Thomas MacBroom's Report. This report will be discussed under Old</p>	

	<p>Business at the next meeting.</p> <p>f. Golf Tee Replacement Update. Rick Ward stated that a usage report that he had obtained from Golf Ontario indicated support of the new tee system. As a result, we will continue with the plan. The tree on #13 needs to be removed as part of this plan. He intends to put out a questionnaire to the membership for comments on the tee project after the Club Championships.</p> <p>g. Lighting in the Clubhouse. This matter will be resolved during the renovation project.</p> <p>h. Clubhouse hours for Sunday Tournaments. The Ladies Captain was concerned that the Clubhouse was not available until late on Sunday of the Ladies' Opening. If a tournament is being held than the Clubhouse should be open. It was decided that the tournament organizer of any tournament should be responsible to request use of the Clubhouse. It was also queried whether the Pro Shop staff could have a key to access the Clubhouse should the need arise, e.g. for shelter during inclement weather. The PSP Manager and Operations Manager will look into it.</p>	
7.	<p><b><u>Next Meeting</u></b></p> <p>a. The next meeting is scheduled for 6 July 2016.</p>	
8.	<p><b><u>Adjournment</u></b></p> <p>Motion: <i>To adjourn meeting at 1928hrs.</i></p> <p>Presented: C. Rickett , Seconded: R. Ward    Vote: Adopted.</p>	

Attachments:

**Recommended / Not recommended**

J. Breen  
GGCC Operations Manager

---

**Recommended / Not recommended**

D. B. Prendergast

Major  
President Garrison Golf Club

---

**Recommended / Not recommended**

F. Cleysen  
Senior Manager PSP

---

**Approved / Not approved**

E. Padvaiskas  
Lieutenant-Colonel  
Deputy Base Commander