

**Garrison Golf Club  
Executive Meeting  
Minutes – 9 March 2016  
Held at GG&CC**

**Members**

C. Rickett (Vice-President & Men's Captain)  
E. Stevens (Club Captain)  
P. Jacobs (Green's Chair)  
Jenny Ellis (Ladies Captain)  
B. Allan (Handicap & Rules)

**Ex-Officio**

J. Breen (GGCC Operations Manager)  
F. Cleysen (Senior Manager PSP)  
R. Ward (House Chair)  
D. Pedersen (Pro Shop Head Professional)  
M. Giffin (Superintendent)

**Absent**

D. Prendergast (President)  
R. Ascuncion (Junior Coordinator)  
G. Gratton (Senior Coordinator)  
T. Brown (Marshals)  
J. Hunt (Secretary)

<u>#</u>	<u>ITEM</u>	<u>ACTION</u>
1.	<b><u>Call to Order</u></b> a. The Vice-President called the meeting to order at 1605hrs.	
2.	<b><u>Approval of Agenda</u></b>  Motion: <i>To adopt the Agenda with amendments.</i> Presented: B. Allan , Seconded: J. Ellis. Vote: Adopted	
3.	<b><u>Review of Previous Minutes</u></b> Motion: <i>To approve minutes from 3 February 2016.</i> Presented: E. Stevens, Seconded: R. Ward . Vote: Adopted.	

4.	<p><b><u>Old Business</u></b></p> <p>a. <u>Washrooms</u>. Completed. <b>Item closed.</b></p> <p>b. <u>Signage</u>. (Menu, Chipping Area, General Policies). Logos have been designed and distributed. Drafts completed waiting for supplier to return from holidays to complete. Committee recognizes a need to update our current dress code. We will proceed with dress code as is for this season and look at modernizing it for next year. <b>Item remains open.</b></p> <p>c. <u>Golf Tee Replacement Project</u>. R. Ward advised of incorrect yardages on #5 and #11 on previous scorecard. New Green tees to be relatively the same as the existing White/Yellow Tee boxes. J. Ellis expressed concern about proposed tee boxes on #6 could negatively change a signature hole of the golf club. Temporary tee boxes to put put on #1, #6, #9, #10 &amp; #16. Senior Manager expressed concerns that this was not done in consultation with a professional course designer and B. Allan echoed the concerns and advised we should get a course architect. Sr Mgr advised that a project management cycle needs to be adhered to and accurate estimates need to be given before any permanent changes to the course are made such as tree removal or building of new tee boxes. Superintendant to walk the course with Housing Chair and Vice President to look at potential tee placements. <b>Item remains open.</b></p> <p>d. <u>GolfNow Update</u>. Implementation continues, there have been a few snags but we are working through them. An update will be provided at the next meeting. <b>Item remains open.</b></p> <p>e. <u>Attendance at Executive Meetings</u>. Barb to address at next Executive meeting. <b>Item remains open.</b></p> <p>f. <u>Mission and Vision</u>. Discussion postponed until President Returns.</p> <p>g. <u>Scorecard Redesign</u>. B. Allan proposed new local rules to go on scorecard (See Appendix A).</p>	<p>GGCC Super</p> <p>GGCC Ops Mgr</p> <p>R. Ward</p> <p>GGCC Ops Mgr</p> <p>GGCC Ops Mgr</p> <p>B. Allan</p> <p>President</p>
5.	<p><b><u>Report from Executive Members</u></b></p> <p>a. <u>President</u>. Absent Nil Report.</p> <p>b. <u>Vice-President</u>. Nil.</p> <p>c. <u>Club Captain</u>. The Club Championship will be on 2/3 &amp; 9/10 July 2016. The St Lawrence League has been booked for 25/26 July 2016 and dinner will</p>	

	<p>be held at the Club. Geoff Henning will setup the course for SLL. Eric notified everyone this would be his last meeting and that he would not be stepping up for re-election.</p> <p>d. <u>Women's Captain.</u> Looking at deciding which tees Ladies League will play from this year. Club Championship may be played from Yellow Tees</p> <p>e. <u>Men's Captain.</u> New Men’s Captain still needed to replace as C. Rickett is holding 2 positions..</p> <p>f. <u>Green's Chair.</u> Will not be standing up for re-election at AGM.</p> <p>g. <u>Handicap and Rules Chair.</u> . GAO has reneged on their ruling allowing players to post score if playing alone. Handicap position up for re-election at AGM.</p> <p>h. <u>Members at Large.</u> Rick will not seek re-election as Member at Large but is interested in stepping up as Green’s Chair at AGM.</p>	
<p>6.</p>	<p><b><u>New Business</u></b></p> <p>a. <u>Operations and Financial Update.</u></p> <ol style="list-style-type: none"> <li>1. <u>Financial.</u> Looking at \$180K at the end of Feb and should be about \$160K at the end of Fiscal Year. Unencumbered cash should sit around \$80K . We are setting a conservative budget for 2016 FY and going to continue investing in the product of golf.</li> <li>2. <u>Operations.</u> <ul style="list-style-type: none"> <li>• Increasing maintenance budget slightly to increase our on course product.</li> <li>• We are currently awaiting CE work on the clubhouse to proceed with locker room upgrades.</li> <li>• Looking into a strategy to either repair or replace proshop in the next 4-5 years.</li> </ul> </li> </ol> <p>b. <u>Mission and Vision.</u> Discussion postponed until President returns.</p> <p>will be incorporated into the new card.</p>	<p>SR Manager</p>

7.	<b><u>Next Meeting</u></b> a. The next meeting is for 30 March 2016 at 1600hrs.	
8.	<b><u>Adjournment</u></b> Motion: <i>To adjourn meeting at 1728hrs.</i> Presented: E. Stevens, Seconded: P. Jacobs. Vote: Adopted.	

Attachments:  
Draft Garrison Local Rules for 2016 Scorecard

**Recommended / Not recommended**

J. Breen  
GGCC Operations Manager

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**Recommended / Not recommended**

D. B. Prendergast  
Major  
President Garrison Golf Club

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**Recommended / Not recommended**

F. Cleysen  
Senior Manager PSP

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**Approved / Not approved**

E. Padvaiskas  
Lieutenant-Colonel  
Deputy Base Commander