

**Garrison Golf Club
Executive Meeting
Minutes - 3 February 2016
Held at GG&CC**

Members

- D. Prendergast (President)
- C. Rickett (Vice-President & Men's Captain)
- J. Hunt (Secretary)
- E. Stevens (Club Captain)

Ex-Officio

- J. Breen (GGCC Operations Manager)
- F. Cleysen (Senior Manager PSP)
- R. Ward (House Chair)
- D. Pedersen (Pro Shop Head Professional)

Absent

- R. Ascuncion (Junior Coordinator)
- P. Jacobs (Green's Chair)
- G. Gratton (Senior Coordinator)
- T. Brown (Marshals)
- Jenny Ellis (Ladies Captain)
- B. Allan (Handicap & Rules)

<u>#</u>	<u>ITEM</u>	<u>ACTION</u>
1.	<u>Call to Order</u> The President called the meeting to order at 1602hrs.	
2.	<u>Approval of Agenda</u> The following agenda items were added: Attendance at Executive Meetings and Score Card Design. Motion: <i>To adopt the Agenda with amendments.</i> Presented: C. Rickett , Seconded: R. Ward. Vote: Adopted	
3.	<u>Review of Previous Minutes</u> Motion: <i>To approve minutes from 6 January 2016.</i> Presented: R. Ward, Seconded: C. Rickett. Vote: Adopted.	
4.	<u>Old Business</u> a. <u>Washrooms</u> . Progressing well. Item remains open. b. <u>Signage</u> . (Menu, Chipping Area, General Policies). Logos have been designed and distributed. Drafts of the signage will be distributed to Executive members prior to the March Executive meeting. Item remains open.	GGCC Ops Mgr GGCC Ops Mgr

- c. Golf Tee Replacement Project. All input has been compiled and R. Ward presented updated information. GAO has been consulted with respect to course rating implications. For the Blue, White, Green (White/Yellow Hybrid) Tees require no change to course rating.

For the following tees the GAO provided temporary ratings as follows:

	Old Rating	New Rating
Yellow Tees		
Women	71.6/123	70.9/122
Men	66.6/112	66.0/112
Red Tees		
Women	70.4/120	68.6/116
Men	65.4/110	63.9/106

The GAO will complete an onsite rating once the tee locations have been finalized after the trial period.

To implement the new tee replacement the tee areas will be temporary and will include a mowed grass area, tee markers, and temporary yardage markers.

After one season there will be an analysis to determine if the tees are being used and if they are in the right place.

It is requested that for the next meeting the following information be provided: final yardages, what changes required for each hole (tee markers, yardage markers), costing, and input from Matt Giffin. **Item remains open.**

R. Ward

- d. Schedule for Next Year. The calendar for the coming golf season was reviewed and no concerns were raised. To ensure that military units get the opportunity to book tournaments, a notice will be sent to the CO of units by 15 Feb to respond by 15 March to have first chance to book. **Item remains open.**

President
&
Senior
Mgr PSP

- e. GolfNow Update. Implementation continues. An update will be provided at the next meeting. **Item remains open.**

GGCC Ops
Mgr

- f. Attendance at Executive Meetings. To be addressed at March Executive meeting. **Item remains open.**

B. Allan

5.	<p><u>Report from Executive Members</u></p> <p>a. <u>President.</u> The President commended everyone for all of the work and progress that has been made. Further discussion included:</p> <ul style="list-style-type: none"> • The beverage cart has been purchased and will be received within the next two weeks. • The position of the Social/Entertainment Coordinator was discussed. There was discussion and agreement about combining the House Chair and this position. The Terms of Reference will be drafted for approval at the AGM. • Many people have commented on the significant improvement of the food services at the Garrison Pub. • Congratulations to Barb Allan for being inducted into the Kingston Sports Hall of Fame. <p>b. <u>Vice-President.</u> The Vice notified the Executive of the passing of a long time member and contributor to GGCC - Andy Fletch. Condolences to Andy's family and friends.</p> <p>c. <u>Club Captain.</u> The Club Championship will be on 2/3 & 9/10 July 2016. The St Lawrence League has been booked for 25/26 July 2016.</p> <p>d. <u>Women's Captain.</u> Nil.</p> <p>e. <u>Men's Captain.</u> Information regarding Men's League was discussed. A presentation will be made by the Men's League coordinator, Howard Burleigh, at the March Executive meeting.</p> <p>f. <u>Green's Chair.</u> Nil.</p> <p>g. <u>Handicap and Rules Chair.</u> Nil.</p> <p>h. <u>Members at Large.</u> Nil.</p>	
6.	<p><u>New Business</u></p> <p><u>Operations and Financial Update.</u></p> <p>a. <u>Financial.</u> December 2015 statements have been finalized. It is still anticipated that the year end results will be a 120-140 K surplus with an unencumbered cash 80k. Budget preparation has been ongoing and there will be funds to invest in the product of golf.</p> <p>b. <u>Operations.</u></p> <ul style="list-style-type: none"> • Matt Giffin attended a golf conference and secured lease for a fairway mower and he also purchased a new hauler and roller. In total this represents an investment of 150k in equipment. • The grounds crew will also be increased by one more staff person to provide for operational efficiency. • The lease for the first 30 golf carts has been extended for two more years. • Staff will be provided opportunities for professional development and training. 	

	<p>c. <u>Mission and Vision</u>. The President presented the importance of having a Mission and Vision. The draft of the Mission and Vision was presented for discussion. The Executive is asked to provide comments for the meeting in March.</p> <p>d. <u>Golf Cart Special for Men's League</u>. This item will be looked at and discussed at the next meeting. Mr Breen will provide a proposal.</p> <p>e. <u>Score Card</u>. R. Ward presented ideas for the new score card design. These ideas will be incorporated into the new card.</p>	GGCC Ops Mgr
7.	<p><u>Next Meeting</u></p> <p>a. The next <u>two</u> meetings are scheduled for Wednesday 24 February 2016 at 1600hrs and 30 March 2016 at 1600hrs.</p>	
8.	<p><u>Adjournment</u></p> <p>Motion: <i>To adjourn meeting at 1754hrs.</i></p> <p>Presented: C. Rickett, Seconded: E. Stevens. Vote: Adopted.</p>	

Attachments:

Design work for The Bunker

Golf Tee Replacement Project Information

Mission & Vision Draft

Recommended / Not recommended

J. Breen
GGCC Operations Manager

Recommended / Not recommended

D. B. Prendergast
Major
President Garrison Golf Club

Recommended / Not recommended

F. Cleysen
Senior Manager PSP

Approved / Not approved

E. Padvaiskas
Lieutenant-Colonel
Deputy Base Commander