

**Garrison Golf Club
Executive Meeting
Minutes – 23 Aug 2017
Held at GG&CC**

Executive Members in Attendance P. Beauchamp (President) C. Rickett (Vice-President) J. Smith (Men's Captain) J. Hunt (Secretary) R. Ward (Green's Chair)	Executive Members Absent J. Hazlewood (Women's Captain)
Ex-Officio in Attendance Z. Reed (Housing and Social Rep.)	Ex-Officio Absent G. Gratton (Senior Coordinator)
Management & Staff in Attendance F. Cleysen (Senior Manager PSP) J. Breen (GGCC Operations Manager) D. Pedersen (Pro Shop Professional) M. Giffin (Superintendent)	Management & Staff Absent
Other Volunteers in Attendance	Other Volunteers Absent

<u>#</u>	<u>ITEM</u>	<u>ACTION</u>
1.	<u>Call to Order</u> The President called the meeting to order at 1600hrs.	
2.	<u>Approval of the Agenda.</u> Motion. <i>To adopt the agenda with amendments.</i> Presented: C. Rickett, Seconded: J. Hunt, Approved	
3.	<u>Attendance</u> See Above.	
4.	<u>Review of Previous Minutes.</u> Motion: <i>To Approve the Executive Minutes from 19 July 2017.</i> Presented: C. Rickett, Seconded: J. Hunt, Approved.	
5.	<u>Old Business.</u> a. <u>Signage.</u> Signage displaying the Lightening Policy and the Menu for the 9 th Tee remains to be completed. Item remains open. b. <u>Club House Renovation Plan.</u> The renovation is still planned for October or November and Z. Reed and J. Breen are waiting for dates from the contractor. They are also determining the scope of the project and are waiting for quotes for the project. It was emphasized that sufficient notice will be needed to coordinate this renovation. Item remains open. c. <u>Ice Machine for the Bunker.</u> Ice requirements are being met. Item Closed. d. <u>Signage for New Local Rule.</u> The signage for the new local rule will be	GGCC Ops Mgr. GGCC Ops Mgr. & Housing Rep.

	<p>completed by C. Rickett. Item remains open.</p> <p>e. <u>Executive Positions for Next Year.</u></p> <ul style="list-style-type: none"> a. <u>President.</u> Continues to look for a replacement. Someone who has a strong interest in the club. b. <u>Greens Chair.</u> Several individuals have been approached and no interest has been expressed. c. <u>Men's Captain.</u> No interest to date. d. <u>Handicap & Rules.</u> No interest to date. <p>f. <u>Men's and Women's League Convenors for 2018.</u> The search continues for replacements.</p>	<p>V.P.</p> <p>All Mbrs.</p>
<p>6.</p>	<p><u>Reports from Committees & Executive Members.</u></p> <ul style="list-style-type: none"> a. <u>President.</u> The President informed the committee that J. Lynch will no longer be on the Executive Committee. b. <u>Vice President.</u> Ike Tournament went extremely well with 112 participants. B. Fielding has pledged his continue sponsorship of this event. Many thanks to D. Pedersen and his staff (carts, scoring and great service). St Lawrence Team of nine participated in Messina and the team did well. Richard Lim was the low individual. Intersections Team registration dates are approaching everything is ready to go. JL Edwards Tournament final is this Saturday 26 August 2017 at 0708 am. J. Smith will be on hand to present the trophy to the winners. President's Cup final is in September. c. <u>Men's Captain.</u> Men's Closing is planned for September 30, 2017. The Men's Captain will be away but all details will be organized. d. <u>Women's Captain.</u> Intersectional B Division went well and A Division and Seniors Division continue this weekend. e. <u>Green's Chair.</u> Course is in outstanding condition and all are appreciative of Matt Giffin and his staff. The following issues were discussed: <ul style="list-style-type: none"> a. Hole #12 Tee position. There will be a trial to have the tee box on the left-hand side of the fairway. This change is due to lack of an irrigation sprinkler head for current location (on the right hand side of the fairway). b. Hole #6 Tee position. Tee box will be built in the next week. The construction of the tee box will be started but will not be available for use until next year. c. The repairs to the bridge on #15 are completed and have been very well done. f. <u>Handicap Rules Chair.</u> Nil Report. 	
<p>7.</p>	<p><u>New Business.</u></p> <ul style="list-style-type: none"> a. <u>Finance & Operations.</u> Despite the slow start to the season the financial results are almost at budget projections. It is anticipated that August will produce good financial results and it is anticipated that September operations will meet projections. b. <u>2018 Golf Rates</u> To compensate for the anticipated increase in minimum wages, costs have been adjusted by 5%. As a result, the rates for the coming season will be increased by 5%. The new rate schedule is attached. 	

	c. <u>Golf Course Marshals</u> . The job position for the Marshal position will be posted 23 August 2017 and two casual positions will be filled. The Marshals will be trained according to the established SOP's, CPR, First Aid, AED, and will maintain in close contact with the Pro Shop. The Marshalls will be clearly identifiable when they are on the course.	
8.	<u>Next Meeting.</u> The next meeting is scheduled for 20 September 2017.	
9.	<u>Adjournment.</u> Motion: <i>To adjourn meeting at 1730hrs.</i> Presented: C. Rickett, Seconded: J. Hunt, Vote: Approved.	

Recommended / Not recommended


J. Breen

GGCC Operations Manager

Recommended / Not recommended


P. Beauchamp

LCol

President Garrison Golf Club

Approved / Not Approved


F. Cleysen

Senior Manager PSP
