

**Garrison Golf Club
Executive Meeting
Minutes – 8 March 2017
Held at GG&CC**

Executive Members in Attendance	Executive Members Absent
P. Beauchamp (President) C. Rickett (Vice-President) R. Ward (Green's Chair) J. Lynch (Handicap and Rules)	J. Smith (Men's Captain) with notification J. Ellis (Women's Captain) with notification J. Hunt (Secretary) with notification
Ex-Officio in Attendance	Ex-Officio Absent
Z. Reed (Housing and Social Rep.)	G. Gratton (Senior Coordinator)
Management & Staff in Attendance	Management & Staff Absent
J. Breen (GGCC Operations Manager)	M. Giffin (Superintendent) D. Pedersen (Pro Shop Professional) F. Cleysen (Senior PSP Manager)
Other Volunteers in Attendance	Other Volunteers Absent
J. Hazlewood (Pending Women's Captain)	

#	<u>ITEM</u>	<u>ACTION</u>
1.	<u>Call to Order</u> The President called the meeting to order at 1600hrs.	
2.	<u>Approval of the Agenda</u> Motion: <i>To adopt the Agenda.</i> Presented: R. Ward, Seconded: Z. Reed, Vote: Passed.	
3.	<u>Attendance</u> See Above.	
4.	<u>Review of Previous Minutes</u> <u>Motion:</u> <i>To approve the Minutes from 11 January 2016.</i> Presented: P. Beauchamp, Seconded: J. Lynch, Vote: Passed.	
5.	<u>Old Business</u> a. <u>Signage.</u> All are prepared and will be put out in the spring. (Item remains open). b. <u>Club House Renovation Plan.</u> Work is progressing. The ceiling is finished with lighting upgraded, and men's washroom completed. Still pending are the windows, and installation of the HVAC. The kitchen will re-open 28 March. The bar renovation will commence once a contractor is selected. There is consideration being given to install accordion doors to section off areas for more flexible use of the clubhouse. New lockers are still pending as is the self-help painting project (3-4 June) (Item remains open). c. <u>Social Events.</u> (Item remains open).	

	<p>d. <u>Dress Code</u>. Meeting planned for 22 March 2017. (Item remains open)</p> <p>e. <u>Executive Positions</u>. The following Executive Position will require filling for upcoming season (to be approved at AGM 2017):</p> <ul style="list-style-type: none"> • Women's Captain. 	
5.	<p><u>Report from Executive Members</u></p> <p>a. <u>President</u>. Looking forward to the AGM scheduled for 22 April 2017. A</p> <p>b. <u>Vice-President</u>. A meeting was held at Black Bear Ridge to discuss the new Community Golf Initiative. No decisions were made and the next meeting was held on 22 February 2017. A written summary will be provided by James Breen.</p> <p>c. <u>Club Captain</u>. Nil Report.</p> <p>d. <u>Women's Captain</u>. Nil Report.</p> <p>e. <u>Men's Captain</u>.</p> <p>f. <u>Green's Chair</u>. Nil Report.</p> <p>g. <u>Handicap and Rules Chair</u>. Nil Report.</p>	
5.	<p><u>New Business</u></p> <p>a. <u>Finance and Operations</u>. There is a \$28,000 unencumbered balance. Next year's budget is almost finalized. Revenue from the Club House (Service Club) will be split. The new percentage split will be implemented in FY 2018/2019. The emphasis now is to pay maintenance expenses. Membership is at 376 as of February 2017. There is no one on the waiting list.</p> <p>b. <u>5 Year Plan</u>. The plan is based partly on the McBroom report and previous 5 Year Plans and input from Matt Giffin, Superintendent. The cost of the plan will be included once Matt has completed his estimates. No funds have been allocated to support this plan. Any work to complete projects in the plan will come out of the maintenance budget.</p>	
6.	<p><u>Next Meeting</u></p> <p>The next meeting is scheduled for 22 March 2017. The preparation meeting for the AGM is scheduled for 19 April 2017. The AGM is scheduled for 22 April 2107.</p>	
7.	<p><u>Adjournment</u></p> <p>Motion: <i>To adjourn meeting at 1730hrs.</i></p> <p>Presented: R. Ward, Seconded: C. Rickett, Vote: Approved.</p>	

Attachments: Financial Update.

Recommended / Not recommended

J. Breen

GGCC Operations Manager

Recommended / Not recommended

P. Beauchamp
LCol
President Garrison Golf Club

Approved / Not Approved

F. Cleysen
Senior Manager PSP
