

**Garrison Golf Club
Executive Meeting
Minutes – 9 May 2018
Held at GG&CC**

Executive Members in Attendance	Executive Members Absent
C. Rickett (Vice-President) H. Burleigh (Men's Captain) J. Hazlewood (Women's Captain) B. Allen (Handicap & Rules) R. Johnson (Green's Chair)	J. Hunt (Secretary)
Ex-Officio in Attendance	Ex-Officio Absent
	Z. Reed (Housing and Social Rep.)
Management & Staff in Attendance	Management & Staff Absent
F. Cleysen (Senior Manager PSP) J. Breen (GGCC Operations Manager) D. Pedersen (Pro Shop Professional) M. Giffin (Superintendent)	
Other Volunteers in Attendance	
R. Ward (Outgoing Green's Chair)	

#	<u>ITEM</u>	<u>ACTION</u>
1.	<u>Call to Order</u> The Vice-President welcomed everyone, especially Howard Burleigh and Rick Johnston, and called the meeting to order at 1600hrs. He pointed out that this was the first meeting under the new construct. On behalf of the Executive, he thanked Patrice Beauchamp, Jay Smith and Rick Ward for their work on behalf of the Members. The Vice then went on to remind all members of the Executive of the requirement to advise the Secretary on non-attendance at future meetings. He then went on to outline the accepted procedure for production, amendments and publication of minutes; and the need to identify agenda items 5 days prior to a meeting. An additional signature block is required for the Vice, just prior to the President's, as Patrice wishes to continue to sign minutes. The Vice then requested that Frank Cleysen brief at the next meeting on the separation and responsibilities of the Executive and the operations staff.	
2.	<u>Approval of the Agenda.</u> No agenda was produced for this meeting as the Secretary was away. The Vice stated that the previous minutes would be used as a template.	
3.	<u>Attendance</u> See Above.	

4.	<p><u>Review of Previous Minutes.</u> Motion: <i>To Approve the Executive Minutes from 4 April 2018.</i> Presented: B. Allan, Seconded: J. Hazlewood, Vote: Approved.</p> <p><i>Review and approval of the minutes from the AGM would be done at the next Executive meeting</i></p>	
5.	<p><u>Old Business.</u></p> <p>a. <u>Signage.</u> The lightning policy remains outstanding. (Item remains open).</p> <p>b. <u>Club House Renovation Plan.</u> The renovation is virtually complete and the Ladies and Men’s Lockers have been replaced. Mr. Cleysen outlined some additional improvements: Glass surround for the patio; preparing a utility closet for the communications server using on of the showers in the ladies’ locker room. The Ladies’ Captain requested that the other shower be cleaned out as it contains miscellaneous equipment. (Item remains open).</p> <p>c. <u>Executive Positions that will be vacant in 2018.</u></p> <p>a. <u>Housing and Social Rep.</u> No volunteer came forward, but Zack Reed has agreed to stay on until his departure or a volunteer is found.</p> <p>d. <u>Handicap Computer in the ProShop.</u> This has been replaced. (Item closed). Now the computer in the Club House needs to be replaced as the cables have been damaged. (Item remains open)</p>	<p>GGCC Ops Mgr.</p> <p>GGCC Ops Mgr. & Housing Rep.</p> <p>Superintendent All Mbrs.</p> <p>GG&CC Ops Mgr.</p>
6.	<p><u>Reports from Committees & Executive Members.</u></p> <p>a. <u>Vice President.</u> Nil Report.</p> <p>b. <u>Women’s Captain.</u> The Women’s Captain reported that 75 golfers are expected to play on Ladies” Day.</p> <p>c. <u>Men’s Captain.</u> The Men’s Opening is expected to field about 90 golfers.</p> <p>d. <u>Green’s Chair.</u> Handover with Rick Ward is almost complete.</p> <p>e. <u>Handicap & Rules Chair.</u> Jim Petryk is interested in taking over this position next year and Barb will work with him to get him qualified.</p>	
7.	<p><u>New Business.</u></p> <p>a. <u>Finance & Operations.</u> Mr. Cleysen reported that linemen from the Base had completed the installation of new poles for the Driving range and offered thanks on behalf of the Golf Course. On the question posed by the Men’s Captain on whether a rebate or extension of cart package contracts would be undertaken due to the wet weather, the answer was “No”.</p> <p><u>Flag Poles.</u> Installation of flag poles are being considered in the area of the unused 10th tee box.</p>	

8.	<u>Next Meeting.</u> The next meeting is scheduled for Wednesday, 6 June 2018.	
9.	<u>Adjournment.</u> Motion: <i>To adjourn meeting at 1735hrs.</i> Presented: J. Hazlewood, Seconded: B. Allan, Vote: Approved.	

Recommended / ~~Not recommended~~


J. Breen

GGCC Operations Manager

Recommended / Not recommended


C.R. Rickett

Vice-President Garrison Golf Club

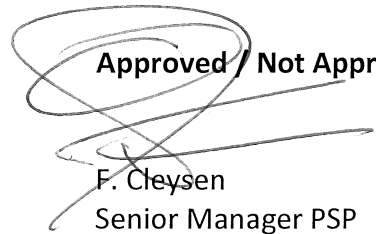
Recommended / Not recommended


P. Beauchamp

LCol

President Garrison Golf and Curling Club

Approved / Not Approved


F. Cleysen

Senior Manager PSP
