

**Garrison Golf Club
Executive Meeting
Minutes – 25 July 2018
Held at GG&CC**

Executive Members in Attendance	Executive Members Absent
C. Rickett (Vice-President) H. Burleigh (Men's Captain) J. Hazlewood (Women's Captain) R. Johnson (Green's Chair) J. Hunt (Secretary)	B. Allan (Handicap & Rules)
Ex-Officio in Attendance	Ex-Officio Absent
Management & Staff in Attendance	Management & Staff Absent
F. Cleysen (Senior Manager PSP) J. Breen (GGCC Operations Manager)	M. Giffin (Superintendent) D. Pedersen (Pro Shop Professional)
Other Volunteers in Attendance	

#	ITEM	ACTION
1.	<u>Call to Order</u> The meeting was called to order at 1600hrs.	
2.	<u>Approval of the Agenda.</u> Motion: <i>To Approve the Agenda as presented.</i> Presented: J. Hunt, Seconded: J. Hazlewood: Vote: Approved.	
3.	<u>Attendance</u> See Above.	
4.	<u>Review of Previous Minutes.</u> Motion: <i>To Approve the Executive Minutes from 6 June 2018.</i> Presented: J. Hunt, Seconded: J. Hazlewood, Vote: Approved.	
5.	<u>Old Business.</u> a. <u>Signage.</u> The lightning policy and the posting of lightning policy signage remains outstanding. The Senior Mgr. PSP indicated that signage will be completed within two weeks. A discussion with D. Pederson will also take place to ensure the policy will be implemented. (Item remains open).	GGCC Ops Mgr.

	<p>b. <u>Club House Renovation Plan</u>. The remaining projects include installing the glass surround on the patio and the purchase of patio furniture. It is anticipated that completion will be within two weeks. New floor in the kitchen will also be installed with completion anticipated to be this fall. (Item remains open).</p> <p>c. <u>Executive Positions that will be vacant in 2018</u>.</p> <ul style="list-style-type: none"> • <u>Housing and Social Rep</u>. (Item remains open). <p>d. <u>Offensive Language at the Facilities</u>. Signage is completed and will be posted within a week. (Item remains open).</p> <p>e. <u>Score Cards for Next Year</u>. Design work is in progress and will continue. (Item remains open).</p>	<p>GGCC Ops Mgr.</p> <p>All Mbrs.</p> <p>GGCC Ops Mgr.</p> <p>GGCC Ops Mgr.</p>
<p>6.</p>	<p><u>Reports from Committees & Executive Members.</u></p> <p>a. <u>Vice President</u>.</p> <ul style="list-style-type: none"> • Communication notifications to members have been well received. There will be more communications throughout the season. • The St Lawrence Team plays at Smith Falls this weekend. Eric Stevens is the team Captain and happily there will be a junior representative this year. Men's Champion was Cameron Lowdon, and Eric Stevens was the Senior Champion. • Men's Intersectional teams have been selected, and participants will be informed shortly. <p>b. <u>Women's Captain</u>. Intersectional Teams are in the process of being selected. The Club Championship and Senior Championship was won by Lori Christie. The event was very well attended. League is very well attended with an average of 60-68 women per week.</p> <p>c. <u>Men's Captain</u>. Men's League averages 87 participants each week. As interest seems to be dwindling, the membership should be surveyed to determine how they would like to see the league evolve for next year.</p> <p>d. <u>Green's Chair</u>. The construction of tee boxes is in progress and will be completed as resources permit. Trees will be arriving in the next week. The Green's Chair asked the Vice-President to include a reminder about fixing ball marks and raking sand traps. Trial of over-seeding will take place this September. The Vice-President has been asked to include these points in his communications to members.</p> <p>e. <u>Handicap & Rules Chair</u>. The Monthly Report is attached. The Report on Posting Tournament Scores is Attached. It was discussed that some members have not posted their scores correctly. Members have been advised appropriately. The point that some people do not post their scores at all was also discussed. The Executive agrees that some action will be required and will consider the options as presented. This</p>	

	will be discussed at the next meeting when the Handicap Chair is in attendance. Any Policy decision will be approved by the Executive and communicated through the Vice President.	
7.	<p><u>New Business.</u></p> <p>a. The Senior Mgr PSP provided a thorough presentation outlining and differentiating the responsibilities of PSP Management and Club Executive.</p> <p>b. Operations and Finance. The golf course operations are on track with the budgetary projections and are considered to be doing very well. Rounds played are up and revenue per round is up. A healthy balance in unencumbered cash is anticipated. The weather has been very favourable but the anticipated water bill is expected to be high. The sand trap machines are not working. Both machines are very old and Matt is looking at the cost of repairing or buying a new machine. The watering system software is repaired and the system is being repaired and maintained as problems arise. The Superintendent is experiencing staffing issues and is managing the situation. The data on the Beer Cart operations is available and will be analyzed. It will be determined how viable the Beer Cart operations are.</p>	Snr Mgr. PSP & VP
8.	<p><u>Next Meeting.</u></p> <p>The next meeting is scheduled for Wednesday, 29 Aug 2018.</p>	
9.	<p><u>Adjournment.</u></p> <p>Motion: <i>To Adjourn meeting at 1720hrs.</i></p> <p>Presented: R. Johnson, Seconded: H. Burleigh, Vote: Approved.</p>	

Recommended / Not recommended

J. Breen

J. Breen
GGCC Operations Manager

Recommended / Not recommended

C.R. Rickett

C.R. Rickett
Vice-President Garrison Golf Club

Recommended / Not recommended


P. Beauchamp

LCol

President Garrison Golf and Curling Club

Approved / Not Approved

F. Cleysen

Senior Manager PSP
